



Durango Fire Protection District

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Minutes of the DFPD Regular Board Meeting Tuesday, May 23, 2023, 8:00 a.m. 142 Sheppard Dr

President Samantha Gallagher called to order the meeting of the Durango Fire Protection District Board of Directors at 8:01 a.m. Board members present for the Call to Order were Steve List via Zoom, John Dezendorf, Karen Barger and Lyle McKnight. Staff members included Chief Hal Doughty, Deputy Chief Mike Krupa, Deputy Chief Randy Black, Finance Director Eric Baker, Fire Marshal Karola Hanks, Battalion Chief Randy Baker, Human Resources Director Megan Kunch and Administrative Assistant Katie Pounds. Legal Counsel Bud Smith and soon-to-be sworn in Board member, Rob Farino, were also in attendance. Tina McCallum was excused from the meeting.

AGENDA: Additions, Deletions, Revisions: Chief Hal Doughty asked to add the "Employment Actions Policy" to the agenda (item 8.d.) as the updated policy will be asked to be approved by the Board. *A motion was made by Karen Barger to approve the addition of the "Employment Actions Policy" to the agenda, seconded by Lyle McKnight. Motion carried unanimously.*

APPROVAL OF MINUTES:

- April 25, 2023 Regular Meeting Minutes:
President Samantha Gallagher amended the April 25, 2023 Regular Meeting Minutes to reflect the motion made to adjourn into the Executive Session C.R.S. Section 24-6-402(4)(f), item 9.a. on the April 25, 2023 Agenda: "The motion was made by Samantha Gallagher to adjourn into Executive Session C.R.S. Section 24-6-402(4)(f), seconded by Kathy Morris. The motion carried unanimously." *A motion was made by Karen Barger to approve the amended minutes of the April 25, 2023 Regular Board Meeting, seconded by John Dezendorf. Motion carried unanimously.*

ANNOUNCEMENTS/PRESENTATIONS: No announcements/presentations

PUBLIC COMMENT: No public comment.

NEW BUSINESS

Swearing in of Board Members: Per Chief Doughty's suggestion and the Board's agreement, item 8.a. was moved up to get Board Member Rob Farino sworn in so he could participate in the rest of the meeting. President Samantha Gallagher swore in new member Rob Farino and returning members Karen Barger, John Dezendorf and Lyle McKnight. All accepted the duties and responsibilities that come with being a Board Member with DFPD.

REPORTS

Legal Counsel: Legal Counsel Bud Smith reported that all of the inclusions and exclusions received at the beginning of the year have been processed, with the exception (noted by Deputy Chief Randy Black) of three inclusions that were sent back.

Chief Report: Deputy Chief Randy Black reported that he, Fleet Director Howard Smith and Jim Applegate travelled to Canada to inspect the new tanker purchased by DFPD which can be used as a deployable

apparatus. Chief Black also reminded the Board of two chassis that have been purchased for new ambulances.

Chief Hal Doughty reported on the Fire Chief Selection Process. Board members Karen Barger and Steve List are serving on the committee. Chief Doughty shared the timeline of the search process which begins with making the position open to the public July 10. The Fire Chief Search Committee relayed DFPD will be publicizing the open position in the western U.S. states for purposes of Wildland and rural areas.

Chief Doughty also reported that DFPD's Service Plan has been updated and is now in the hands of the County. There was discussion as to the process of approving the updated Service Plan.

Chief Doughty reported on the difficulties of the Impact Fee Program with the County due to the County's current Land Use Code. The money allotted to DFPD through impact fees is currently being held by the County but is also earning interest.

OLD BUSINESS

Downtown Station: Chief Doughty stated he believes DFPD and the City have come to an agreement for the downtown station. Chief Doughty stated, if the Board is in agreement with the City, then they will need to vote and adopt a resolution.

NEW BUSINESS (cont'd)

Fire Chief Contract Approval: The Board amended the Fire Chief's contract initially discussed in an executive session on November 1, 2015 to a new amount, retroactive to January 1, 2023. *A motion was made by Lyle McKnight approving the amended contract from November 1, 2015 and retroactive pay to January 1, 2023, seconded by Karen Barger. Motion carried unanimously.*

Discussion and Possible Action on Updated Personnel Policy—Employee Classifications, Pay and Schedules: Human Resources Director Megan Kunch explained the update on this policy, allowing Administrative Staff to be considered as full-time with working 32 hours in a week, as opposed to 40, and still be eligible for health benefits.

Discussion and Possible Action on Updated Personnel Policy—Employment Actions Policy: Deputy Chief Mike Krupa explained the update allows "Dating/Relationship Parties" to work the same shift but not the same station or work area.

A motion was made by Karen Barger to approve the Personnel Policies—"Employ Classifications, Pay and Schedules" and "Employment Actions," seconded by John Dezendorf. Motion carried unanimously.

EXECUTIVE SESSION –Possible Executive Session under C.R.S. 24-6-402(4)(a) The purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; except that no executive session shall be held for the purpose of concealing the fact that a member of the executive session shall be held for the purpose of concealing the fact that a member of the local public body has a personal interest in such purchase, acquisition, lease, transfer, or sale; and (e)(l) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. *A motion was made by Samantha Gallagher to adjourn into Executive Session under C.R.S. 24-6-402(4)(a), seconded by Karen Barger. Motion carried unanimously.* Those invited into Executive Session were Fire Chief Hal Doughty, Deputy Chief Randy Black and Legal Counsel Bud Smith.

The Board adjourned into Executive Session C.R.S. 24-6-402(4)(a) at 8:59 a.m.

The Board adjourned from Executive Session C.R.S. 24-6-402(4)(a) at 10:18 a.m. and returned to the Open Meeting.

President Samantha Gallagher adjourned from the Open Meeting at 10:19 a.m.


Karen Barger, President

Feb 7/2023
Date

Attest:

Katie Pounds, Administrative Assistant

